



TERMS & CONDITIONS

ARA MEMBERS AREA PLATFORM

OVERVIEW

This document outlines your Agreement regarding being a registered **USER** of the ARA website with rights to upload, share, and engage with content on the site's Members Area. This document also outlines your Agreement regarding activities conducted on the Members Area third-party support platform, Slack.

As a **USER**, you are engaging on the ARA website, its Members Area, and the Slack platform, as a representative of the ARA member organisation to which you are associated. In this capacity, you agree to comply with all applicable laws and to refrain from infringing any third-party rights or interests (for example privacy and intellectual property rights).

You also agree that you will not knowingly or wilfully submit inaccurate, defamatory or offensive content to the Website, Members Area, or Slack platform.

In addition, the following policies are part of this Agreement and must be followed anytime you access the Website and Members Area:

1. Rules of conduct
2. Privacy policy
3. Intellectual property rights

RULES OF CONDUCT

The Members Area of the ARA website, and its third-party Slack platform, have been developed with the aim of facilitating collaboration and communication between individual **USERS** representing ARA member organisations. It is a space to post content, identify collaborators, and share information which will help build a community working collectively to advance climate adaptation.

To enable this among our global community, we have set up a system for posting Activities and engaging digitally through chat, video call, document sharing, live editing, and other collaborative capabilities. We encourage these online fora to host a lively exchange of ideas and opinions.

However, we do ask that you read and respect the code of conduct below.

COMMUNITY RULES

- Treat all users and individuals fairly and equally. Be respectful of others' views, and refrain from personal attacks.
- Respect legitimate intellectual property rights and do not plagiarise work. Do give credit to the originators of ideas.
- Don't share the posts of others without permission.

ETIQUETTE

- All defamatory, abusive, profane, threatening, offensive, or illegal material is strictly prohibited.
- Discriminatory, hostile or intimidating messages or language will not be tolerated, whether based on a person's race, ethnicity, culture, national origin, social or economic class, educational level, sex, sexual orientation, gender identity and expression, age, size, family status, political belief, religion, or mental or physical ability.
- Be mindful and respectful of linguistic background – while the language for online fora discussions is mostly English (unless otherwise specified), remember not everybody is a native English speaker / writer.
- Don't publicly post commercial messages.
- Comments are subject to libel, slander, and antitrust laws.

PRIVACY POLICY

The ARA Secretariat is committed to respect the privacy of our **USERS** and of visitors to our site. We do not sell, rent, or share any personally identifiable information shared by **USERS** or our membership mailing list.

Information from your profile will appear on our Member Directory, which is password protected and accessible only to **USERS** representing ARA member organisations who have been granted log-in credentials.

LEGAL NOTICE

The ARA Secretariat provides the Website, Members Area, and third-party Slack platform as a service for its members. The ARA Secretariat, SouthSouthNorth Projects (Africa) NPC (SSN), and the Foreign, Commonwealth and Development Office (FCDO), their employees, agents, partners, and sub-contractors, are not responsible for opinions and information posted on this site or list.

The views on the Members Area do not necessarily represent those of the ARA Secretariat, SSN, and the FCDO, their employees, agents, partners and sub-contractors and any information should be used at the members' discretion. The ARA Secretariat, SSN, and FCDO, their employees, agents, partners, and sub-contractors cannot be liable for any negative outcomes in using the information contained in the Members Area.

The ARA Secretariat does monitor but does not moderate all activity carried out on these services. If any inappropriate activity is brought to the attention of the ARA Secretariat, the Alliance reserves the right to take appropriate action, including, without limitation, terminating access to any **USER** who does not abide by these guidelines.

INTELLECTUAL PROPERTY

This platform is designed to support engagement and collaboration among ARA members. In this way, the sharing of information may be necessary to facilitate that process.

The ARA Secretariat respects the copyrights of that content where applicable, and expects **USERS** of the Website, Members Area, and Slack platform to do the same.

USERS are responsible for all content they upload or share. It's important to check in advance that you have all the necessary rights to share content. This is especially important if you have signed an agreement with a publisher, and **USERS** are expected to adhere to rules detailed in such agreements.

If you have any doubt about your permission to share, we strongly encourage you to review your license agreement and any information your publisher makes available on its website before you upload the content.

It is not possible for the ARA Secretariat or SSN to provide you with advice about copyright or what copyright restrictions may apply to your content.